



Families Growing Together
Heidi Pannell

Families Growing Together Health and Safety Policy and Procedure

Introduction

I provide services to a variety of individuals in a variety of settings including the therapists home, family home, school, and community and public sector premises.

Scope of Policy

I take the safety and wellbeing of anyone I work with seriously. This policy seeks to ensure that the workplace is safe and service users will not come to any harm, emotionally or physically, from the environment during the course of the work.

This policy should be read in conjunction with the Care and Control Policy and Procedure.

Policy

I am committed to provide safe and healthy working conditions and environments for service users and other professionals.

I will endeavour to maintain the environments to a professional standard and minimise their impact on the environment

Health and Safety Procedure

I will routinely undertake the following procedure with all clients and in all settings;

- Ensuring Health and safety precautions are taken and risk reduction practice is followed, see below.
- Maintaining the environment in which i work and reducing its impact on the environment
- Completing an Environmental Risk Assessment and Risk Management Plan at the outset of all new work, unless the venue has their own an up to date environmental risk assessment in place
- Acting on health and safety concerns without delay
- Updating Environmental Risk Management Plans as new information comes to light.
- Reviewing Health and Safety Policy if required

Insurance

I will ensure I have the necessary professional indemnity insurance in place. When any external venue is arranged, I will ensure they have their own appropriate public liability insurance in place.

General Health and Safety precautions and Risk Reduction

The following factors need to be taken into account;

- Suitability of workplace training venues e.g. adequate privacy, ventilation, lighting, temperature and space.
- Suitability of family homes for work e.g. adequate privacy and attention to hazards such as pets and toys.
- Travel factors e.g. assessing weather, road and distance conditions and whether travel is in rural or remote areas.



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- Work related stress with action taken to mitigate this for example debriefs, supervision or work related counselling.
- Work overload linked to reasonable hours of work, travel time etc
- Reducing the risks when lone working or working out of hours work e.g. not starting any new piece of work at night or weekends, and not going into unfamiliar areas at night.

Contingency Planning

If I am not satisfied with the health and safety of a venue I am required to;

- Take steps to reduce the risks e.g. making requests for a change of room or securing privacy.
- Make a decision around ending the intervention or service until the requirements are met or an alternative setting secured.
- Remove themselves from a venue or a service user immediately if they do not feel safe

Responsibility of Policy Heidi Pannell

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